



31st October 2018

By Email: Presbytery Chairpersons, UCA Qld Synod;
For distribution to all Church Council Chairpersons in the Presbytery

Dear Church Council Chairpersons

Request from the General Secretary for information

I have requested Synod Staff to conduct an assessment of the Queensland Synod's compliance with the requirements of the *Working with Children (Risk Management and Screening) Act 2000* (the Act) and the *Working with Children (Risk Management and Screening) Regulations 2011* (the Regulations).

In particular, the current request relates to:

- The requirement to have a Child and Youth Risk Management Strategy (the Strategy) – Section 171 (1) (b) and Section 172 (b) of the Act and Regulation 3, and
- Screening for Regulated Employment and Regulated Business (Blue Card System) – Chapter 8 of the Act including a Blue card compliance register,

For this purpose, we require each congregation to provide the following documents to your Presbytery Chair:

1. Register of Workers (blue card register), and
2. Copy of Church Council's minute adopting the Safe Ministry with Children Policy, or minute noting the Church Council's decision not to conduct activities for children, and
3. If the Congregation is conducting day care, outside school hours care or homework clubs (regulated businesses), their Blue Card Register and Child and Youth Risk Management Strategy for these activities.

Please note that if you do not currently use the Register of Workers template provided by the Synod, you are required to ensure that the information you provide includes all the areas of interest which are captured in the Synod template. This includes, blue cards, screening and appointment and training.

It is asked that, as in previous years, you send your response to your Presbytery by a date determined by the Presbytery so that the information can be collated and forwarded to the Synod by **no later than 31st January 2019** please.

Yours sincerely

Heather den Houting
General Secretary