



**Uniting Church in Australia**

# **Presbytery of South Moreton**

## **Operating Procedures, Roles & Responsibilities**

**Fostering a creative, adventurous and inclusive church,  
celebrating and sharing Life in Christ.**

# **PRESBYTERY OFFICERS – ROLES & RESPONSIBILITIES**

## **Chairperson (Reg. 3.4.21 - 3.4.26)**

P.1.1.1 Following the nomination process (see Appendix A), the chairperson is elected for a period of up to 3 years and eligible for re-election for a second term; ministerial or lay appointment with approved telephone, fax, computer and travel expenses. An honorarium may be paid with Presbytery approval.

To constitute, preside over and generally direct the business of the meetings of Presbytery, Standing Committee and the Executive.

To provide a written report to members of Presbytery outlining decisions of the Standing Committee since the last Presbytery meeting.

Ex-officio member of all Presbytery Committees.

To consult with the Presbytery Minister in matters of pastoral care, working as a team and sharing leadership responsibilities where appropriate.

To ensure UCA regulations are adhered to within the life and work of the Presbytery.

Liaison with Synod and Assembly as appropriate in matters of general business and management.

## **Presbytery Minister - Reg. 2.7.16(e)**

P.1.1.2 Ministerial placement approved by Synod, normally for a five year term as per Call documents. The Presbytery Minister shall be eligible for appointment for a further term subject to a review in the fourth year and provided the total period shall not exceed ten years.

Member of the Executive, Standing Committee, Pastoral Relations Committee, Mission Resources Committee and ex-officio on other Presbytery Committees.

Pastoral oversight of Ministers – including those who exercise their ministry as Chaplains - helping them to identify their strengths and the opportunities for mission and ministry in their locality.

Working with ministry agents to explore possibilities for new ways of doing ministry, in accordance with regulations relating to placements, congregations and church councils.

Oversight of the development and coordination of the mission of the Presbytery.

Responsibility for coordination of matters relating to Ordinations, Inductions and Commissionings within the Presbytery.

Facilitation of appropriate training events to build skills in ministry, congregational development and action.

Oversight of the planning for an annual Presbytery retreat, in collaboration with an appointed coordinator.

Liaison with the following Presbytery Co-ordinators:

- Trinity College Students
- Period of Discernment,
- Lay Preacher,
- Pastoral Supervision,
- Partnered Appraisals

to ensure effective communication and resourcing opportunities are discussed.

Liaison with Trinity College and the Ministerial Education Board.

Oversight of ministry agents' professional development, which **shall** include CEM and Supervision and **may** include other modes eg. Mentoring, Spiritual Direction etc.

Each minister (see glossary for definition) within the Presbytery will have a relationship and support network within the Uniting Church. This relationship will be identified in the Minister's yearly report to the Presbytery. The relationship may be within a geographical area, missional focus or interest group of the Minister's choosing. It will be monitored by the Presbytery Minister.

Liaison with contact persons appointed as required, e.g. Synod and Assembly Committees for Social Responsibility, Synod Chaplaincy Commission, Synod Mission Consultants, Synod Ecumenical Relations Committee, Synod Schools Commission etc.

Preferred nominee to Placements Committee.

Key role in both the Pastoral Relations Committee & Mission Resources Committee in close consultation with the respective chairpersons.

Provision of a written report to each Presbytery meeting and other bodies as appropriate.

### **Secretary ( Reg.3.4.27 and 3.4.32 – 3.4.33)**

P.1.1.3. Following the nomination process (see Appendix A), the secretary is elected for a term of up to 3 years and shall be eligible for re-election for a second term. It may be a ministerial or lay appointment who has the capacity to give 15 – 20 hours per week to Presbytery business with approved materials, telephone, postage, travel expenses and adequate office equipment supplied. An honorarium may be paid with Presbytery approval.

The secretary will act as the secretary of the Pastoral Relations Committee.

Member of the Executive, Standing Committee, Pastoral Relations Committee and ex-officio on all other Presbytery Committees.

All correspondence received by the Secretary shall be appropriately distributed to the Executive / Committees / Task Groups as necessary.

The Secretary shall forward to all members of Presbytery written reports from each of the Chairperson, the Presbytery Minister, Presbytery Committees and any other appropriate group prior to each Presbytery meeting.

Liaison role with all other meetings or committees within Presbytery.

Any Notices of Motion to be presented at a full Presbytery meeting are to be sent in writing to the Secretary at least two (2) full weeks prior to the Presbytery meeting. Minutes of MRC and recommendations from all other committees are to be sent to the Secretary.

A **Minute Secretary** may be appointed to record and distribute minutes of the full Presbytery meetings as required and will work in close consultation with the Presbytery Secretary.

### **Treasurer (Reg.3.4.28 and 3.4.29)**

P.1.1.4. Following the nomination process (see Appendix A), the treasurer is elected for a period of up to 3 years and eligible for re-election for a second term; with appropriate skills; and with approved telephone, fax, computer and travel expenses. An honorarium may be paid with Presbytery approval.

Liaison with Congregations to give financial advice and oversight as required/directed by the Presbytery.

Member of the Executive, Standing Committee and Mission Resources Committee and ex-officio on all other Presbytery Committees.

Treasurer shall present a financial statement (summary) to each Mission Resources Committee meeting and full set of accounts to each Presbytery meeting.

Arrangement and presentation of an annual audited statement to the first Presbytery meeting of the year.

In conjunction with MRC, negotiate with the appropriate Synod personnel the allocation of the Mission & Service Fund (M&S Fund) and other annual financial matters as deemed necessary.

Liaison with Church Councils and their Treasurers to:

- Negotiate allocation of the M&S Fund,
- Obtain half yearly financial reports as at June 30 & Dec 31.
- Facilitate the preparation of the annual Presbytery budget,
- Ensure the Congregational Financial Statistics returns are completed and forwarded by 31 March each year, and
- Receive from Congregations an audited copy of their financial statements along with their Annual Report.

### **Network Coordinator**

P.1.1.5 A Network Coordinator will be selected in both areas. This person will be appointed by the Standing Committee. Their task will be to assist the Presbytery Minister in networking ministers of the Presbytery across the Presbytery. There will be no need for this person to attend committee meetings.

# PRESBYTERY MEETINGS & PROCEDURES

## Presbytery Meetings

Each meeting will focus on one or more of the following:

- P.1.2.1. (a) Proclaiming and affirming our faith through celebration and worship, in ways that encourage vitality and growth;
- (b) Developing, implementing and monitoring missional priorities and goals for the Presbytery;
- (c) Nurturing discipleship and developing accountable leadership through stimulating input/education to support congregational life;
- (d) Facilitating decision-making and action in matters of policy as directed or referred by Assembly/Synod;
- (e) Facilitating decision-making and action in matters referred to the meeting by the Standing Committee and other committees of the Presbytery.

## Meeting Procedures

- P.1.2.2. The procedures for meetings will be as outlined in *A Manual For Meetings In The Uniting Church* and shall apply to all business meetings of the Presbytery.
- P.1.2.3. Reports from individuals and sub-committees of Presbytery will be distributed to members 7 days before the date of the meeting.

## Quorum (Reg 3.4.13)

- P.1.2.4. Not less than one-third of the voting members representing at least half the number of the Congregations of the Presbytery shall form a quorum for any meeting of the Presbytery. If a Minister is serving in an approved placement in more than one Congregation, that person shall be deemed to represent all those Congregations for the purpose of determining whether at least half the number of Congregations are represented at the meeting.

## Membership (Reg 3.4.15)

- P.1.2.5. Congregations are encouraged to support a diversity of gifts, age and gender when nominating representatives to Presbytery.
- P.1.2.6. Reg. 3.4.15:  
The Presbytery shall consist of:
- (a) The Chairperson and Secretary of the Presbytery.
- (b) Ministers who are
- (i) in active service;
- (ii) associate members appointed officers of the Presbytery, and co-opted by the Presbytery to full membership during all or part of their term of office.
- (c) (i) Lay Pastors in active service within the bounds or engaged in special activities approved by the Presbytery.
- (ii) Lay Preachers classified as active who are elected by the Presbytery, of such number as the Presbytery shall determine.

- (iii) Youth Workers in approved placements in accord with Regulation 2.10.1.
  - (iv) Community Ministers serving within the Presbytery in accord with Regulation 2.12.22(a).
  - (v) Interns for whom the Presbytery has pastoral care and oversight in accordance with Regulation 2.2.25.
  - (d) (i) One confirmed lay member elected by each Congregation and Faith Community. Where a Congregation includes more than 150 confirmed members and members-in-association in total, one additional confirmed lay member may be elected by the Congregation.
  - (ii) Such further confirmed lay members as may be determined by the Synod in consultation with the Presbytery and, as appropriate, to be appointed by the Congregations, the Presbytery or the Synod.
  - (e) Two confirmed members representing such bodies as may be determined by the Presbytery, at least one of such representatives being a lay person.
  - (f) Confirmed lay members as co-opted persons up to a maximum of one for each five lay members of Presbytery, such co-options being made for such reasons as the Presbytery considers appropriate, including the following: to include persons with special gifts not otherwise available to the Presbytery, to ensure that the number of lay members is not less than the members who are Ministers and to establish a better balance in the proportion of younger and older persons who comprise the members of the Presbytery.
  - (g) Ministers who are not otherwise members of the Presbytery as co-opted persons up to a maximum of one for each five ministerial members of Presbytery (Ministers) such co-options being made for such reasons as the Presbytery considers appropriate, including the following: to include persons with special gifts not otherwise available to the Presbytery and engaged in a significant ministry within the bounds of the Presbytery.
- Co-options shall be for a period of one year. A co-opted member is eligible for further co-option, without limit to the number of years of consecutive service. Co-opted members shall have the right to vote. The number of co-opted members from any one Congregation shall not exceed three lay members and three ministerial members.
- In the event of any person who is a member of the Presbytery by virtue of Regulation 3.4.15(c)(i), (d)(i) and (e) hereof being unable to attend a meeting of the Presbytery, the place of such person may be taken by an alternate designated for that purpose by the appointing body.

## **Responsibilities of Members**

- P.1.2.7. All members are encouraged to report to their congregations, Church Councils (and/or any other appropriate bodies) on significant Presbytery business and decisions to facilitate networking and communication.

## **Amendments to Operating Procedures, Role and Responsibilities**

- P.1.3.1. May be amended by consensus, agreement or 2/3 majority vote at a full Presbytery meeting, provided a written notice of motion detailing proposed changes has been circulated to members prior to the meeting. The effective date of the change will be the date of the Presbytery meeting unless an alternative date is specified on the notice of motion.

### **Annual Meeting and Elections:**

- P.1.4.1
- a) Elections will take place at the Annual Meeting held during the last meeting of each year as determined by the Presbytery.
  - b) The Nomination process will be as per Appendix A.
  - c) The Property Officer may be elected by the Presbytery before the election of other MRC members if possible.
  - d) The Chairperson of MRC will be elected by the Presbytery.
  - e) The Chairperson of PRC will be elected by the Presbytery.
- P.1.4.2
- a) The Secretary of MRC will be elected by the Committee from among its elected members. If a person cannot be elected a person may be co-opted for the position.

## **COMMITTEE ROLES & RESPONSIBILITIES**

### **PRESBYTERY COMMITTEES (Reg 3.4.36; 3.4.37 and 3.4.38)**

- P.2.1.1. Committees of Presbytery shall be constituted according to Regulations 3.4.36; 3.4.37 and 3.4.38.

## **STANDING COMMITTEE**

### **Constitution**

- P.2.2.1. The Presbytery Standing Committee shall be constituted under the provisions of Regulation 3.4.36 and 3.4.37.

### **Powers and Responsibilities**

- P.2.2.2.
- a) To act on Presbytery's behalf between meetings of Presbytery.
  - b) The Standing Committee shall deal with matters which are referred to it by the Committees or by Synod agencies and require immediate attention.
  - c) To act upon matters where either PRC or MRC determine that it would be more productive for Standing Committee to deal with them due to

their complexity or impact on other functions / people outside its direct lines of responsibility.

- d) Appoint an Area Network Coordinator for each area.

### **Membership**

- P.2.2.3. The Standing Committee, shall comprise:  
Presbytery Chairperson  
Presbytery Minister  
Presbytery Secretary  
Presbytery Treasurer  
Chairperson of PRC  
Chairperson of MRC

Such other persons as Standing Committee may decide to co-opt from the following:

- Property Officer  
Other people with gifts for a period of time for specific tasks.

### **Quorum**

- P.2.2.4. Not fewer than four.

## **MISSION RESOURCES COMMITTEE**

### **Constitution**

- P.2.3.1. The Mission Resources Committee (MRC) shall be constituted under the provision of Regulation 3.4.36 and 3.4.37.

### **Powers and Responsibilities**

- P.2.3.2. The MRC will have responsibility for:

- Mission,
- Finance, and
- Property.

- P.2.3.3. (a) To assist the Presbytery in fulfilling its missional, financial and property responsibilities  
(b) To process property applications.  
(c) Any other responsibilities the Presbytery may delegate.

### **Duties :**

- P.2.3.4. The duties of the MRC include:  
(a) Giving leadership in mission, especially in initiatives that involve the Presbytery.



- (b) In partnership with the Congregations and agencies, seek to identify missional challenges and opportunities and to respond in supportive and appropriate ways.
- (c) Proactively encourage the development of strategies for new and future contexts of mission.
- (d) Monitoring the financial position of the Presbytery and of congregations within the bounds.
- (e) Processing property applications on behalf of Presbytery.
- (f) Monitoring town planning changes that may affect congregations and agencies.
- (g) Maintaining close liaison with Presbytery, other Presbytery Committees as required and relevant Synod personnel.
- (h) Forward copies of minutes of meetings to the Presbytery Secretary.

## Membership

- P.2.3.5
- a) *Ex Officio:*  
Presbytery Chairperson  
Presbytery Secretary  
PRC Chairperson or representative
  - b) *Presbytery Minister*
  - c) *Chairperson:*  
Following the nomination process (see Appendix A), the chairperson is elected for a period of up to 3 years and eligible for re-election for a second term. The chairperson will be responsible for exercising leadership and maintaining an appropriate balance in the business of the Committee, to facilitate mission and ministry across the Presbytery, in co-operation with the Congregations.
  - d) *Presbytery Treasurer.*
  - e) *Property Officer:*  
This position may be held by the MRC Chair. To be appointed annually by the Presbytery. (See P.1.4.1.)
  - f) Up to twelve (12) other members<sup>1</sup>, elected annually, with gifts and skills in the key areas of mission, finance and property.
- P.2.3.6
- MRC secretary will be appointed annually by the Committee from among its members. The secretary shall keep the Minutes of the MRC and deal with correspondence as appropriate.
- P.2.3.7
- An Area Representative will be nominated from the elected members of MRC. If such a person cannot be found then MRC will co-opt a person from the Presbytery. This person will not need to be a member of Presbytery.
- P.2.3.8
- The MRC will have the power to co-opt members as needed, and shall advise the Standing Committee.
- Quorum**
- P.2.3.9. Not less than one half of the membership.

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<sup>1</sup> Members in this instance can be a member from any congregation or agency of the Presbytery.

# PASTORAL RELATIONS COMMITTEE

## Constitution

P.2.4.1. The Presbytery Pastoral Relations Committee (PRC) shall be constituted under the provisions of Regs. 3.4.36 to 3.4.38.

## Duties:

- P.2.4.2. In Regulation 3.4.38 (c) Minister includes Community Minister, Lay Pastor and Youth Worker.
- (i) To have oversight on behalf of the Presbytery of the pastoral relations between the Ministers and Congregations within the Presbytery;
  - (ii) to be accessible to Ministers and Congregational representatives to give counsel on matters relating to pastoral relationships and responsibilities;
  - (iii) to counsel Ministers for their encouragement and enrichment in the fulfillment of their ministries, including reference to the Code of Ethics;
  - (iv) to provide such reports as may be required by the Presbytery, with due regard to the confidentiality of information given to the Committee;
  - (v) to confer with Ministers and Congregations to ascertain relevant information in all cases where changes in placement are involved and to advise the Presbytery accordingly;
  - (vi) to deal with matters relating to the placement of Ministers as may be delegated to it;
  - (vii) to deal with complaints as set out in the Regulations on Church Discipline;
  - (viii) to make provision for the appropriate pastoral support and accountability of Ministers in active service who are not in approved placements;
  - (ix) to review the list of Ministers under its care who are awaiting placement with a view to either assisting such Ministers to return to active service or to make other appropriate vocational decisions or suggesting to a Church Council that an invitation be extended to the Minister to become a Minister-in-Association;
  - (x) to determine the manner of appointment of persons to preside at worship and preach in a Congregation during times when there is no Minister in placement.
  - (xi) the annual renewal, at the second PRC meeting each year, of permission for lay presidency at the Sacraments in accordance with Assembly guidelines and the application process as outlined in Appendix D. A written report from the applicant and the relevant church council must be received. A roll of those authorised shall be maintained by the PRC.
  - (xii) process Minister-in-Association applications from Congregations in their region;
  - (xiii) process requests from Congregations for extensions of Placements beyond 10 years;
  - (xiv) process changes in the number, distribution or designation of placements within a Congregation;
  - (xv) process proposals for Church Council structures or appropriate variations to the relevant guidelines;
  - (xvi) give advice and monitor Child Safe Church practices in Congregations;
- P.2.4.3 To appoint annually the following Presbytery Co-ordinators:
- Trinity College Students
  - Period of Discernment
  - Lay Preacher
  - Pastoral Supervision

P.2.4.4 To consider and implement a process in respect to applications for candidates for all specified ministries (reg. 3.4.4)

**Membership (Reg 3.4.38)**

- P.2.4.7 (a) *Ex Officio:*  
(i) Presbytery Chairperson  
(ii) Presbytery Treasurer  
(iii) MRC Chairperson or their representative.
- (b) *Presbytery Minister*
- (c) *Presbytery Secretary*
- (d) *Chairperson:*  
Following the nomination process (see Appendix A), the chairperson is elected for a period of up to 3 years and eligible for re-election for a second term. The chairperson will be responsible for exercising leadership and maintaining an appropriate balance in the business of the Committee, to facilitate its mission and ministry across the Presbytery, in co-operation with the Congregations.
- (e) *Elected Members:*  
Up to twelve (12) members<sup>2</sup> shall be elected annually by the Presbytery, providing a reasonable balance between clergy and lay representatives and zones.
- P.2.4.8. An Area Representative will be nominated from the elected members of PRC. If such a person cannot be found then PRC will co-opt a person from the Presbytery. This person will not need to be a member of Presbytery.

*Co-opted members:*

P.2.4.9 PRC has the power to co-opt members as needed and shall advise the Standing Committee.

**Quorum:**

P.2.4.10. Not less than one half of the elected membership.

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<sup>2</sup> Members in this instance can be a member from any congregation or agency of the Presbytery.

## AREAS

- P.3.1.1. The Presbytery will be two areas with an east/west line drawn through Beenleigh with Beenleigh being allowed to choose which area they would join.

## APPENDIX A

### **Nomination Process for the election of the following Presbytery Officers and Committee Members.**

- Chairperson
- Secretary
- Treasurer
- Property Officer
- Chairperson PRC
- Chairperson MRC
- Members PRC
- Members MRC

The Presbytery Secretary will formally notify Presbytery members and congregations in October of each year of those positions and members needing to be elected to take office / membership from the commencement of the following year.

This advice will be at least a brief role description, indicating length of tenure, specific skills required and the appropriate nomination forms.

For a nomination to be accepted, the names and signatures of two (2) nominators will be required in addition to the name, congregation / agency, and signature of the person being nominated on the appropriate Nomination Form as received from the Secretary.

Completed forms must be in the hands of the Presbytery Secretary prior to the commencement of the Presbytery Annual General Meeting, at which elections are to occur.

Voting will be by Secret Ballot and a majority of 75% from voting members present will be required for the nominee to be elected.

Note:

- Email advice of a possible nomination will not be accepted.
- Nominations will not usually be called from the floor of Presbytery at which the vote is to be held. However in the interests of effective management, the Chairperson, in conjunction with the Standing Committee, may determine in certain situations that such an action be deemed appropriate.

## AREA STRUCTURE

### Northern Area

Acacia Ridge  
 Bayside  
 Brisbane Taiwanese  
 Broadwater Road  
 Capalaba  
 Cleveland  
 Holland Park Central  
 Holland Park St David's  
 Knox Moorooka  
 Living Faith  
 Logan  
 Logan Central  
 Mt Gravatt, St Mark's  
 Nuea Faith Community  
 Redland Bay  
 St Davids Coopers Plains  
 Stephens Fijian  
 Sunnybank  
 Thorneside  
 Tingalpa  
 Victoria Point  
 Vineyard Faith Community  
 Wellers Hill – Tarragindi  
 Wellington Point  
 Yeronga

Beenleigh

### Southern Area

Ashmore  
 Banora Point  
 Beaudesert Cluster  
 Burleigh Heads  
 Gold Coast \*  
 Gold Coast Korean  
 Jimboomba  
 Living Rivers  
 Coomera  
 Nerang  
 Pimpama  
 Mudgeeraba  
 New Life – Robina  
 Pacific Parks  
 Paradise Point  
 Southport  
 Southern Gold Coast:  
 Elanora  
 Currumbin Valley  
 Tallebudgera  
 Twin Towns

**Note – BEENLEIGH CAN CHOOSE WHETHER IT PREFERS TO GO NORTH OR SOUTH FOR THE PURPOSES OF IDENTIFYING WITH AN AREA!**

\* Gold Coast Church – A Korean Congregation of the UCA.

## **PARTNERED APPRAISALS (PA)**

### **PROCESS**

1. A review of Congregation's life and witness undertaken as recommended by the PRC and / or the Presbytery and as outlined in the manual for Partnered Appraisals, South Moreton Presbytery.
2. Matters relating to a Child Safe Church are to be incorporated into the consultation process.
3. Draft Report and recommendations presented to PRC.
4. Draft report and recommendations presented to Ministers in placement.
5. Draft report and recommendations presented to Church Council / Congregation.
6. Final report to PRC following steps 4 and 5.
7. Monitoring of recommendations and follow up to be a role of the Liaison Team, but the responsibility of PRC.
8. Presbytery advised that PA has taken place and that recommendations are being followed up.
9. PA Team and PRC will be conscious of and sensitive to issues of a pastorally sensitive nature when reports are written, tabled and reported.

## Lay Presidency at the Sacraments

**Guidelines concerning Lay Presidency at the Sacraments are set out in the Assembly Standing Committee minute 95.69. These guidelines form the basis for consideration of any application and are to be read in conjunction with this document.**

The Presbytery affirms that in normal circumstances the Sacraments of Baptism and The Lord's Supper shall be presided over by an ordained Minister.

The Presbytery recognizes that particular circumstances may arise in which an appropriate and suitably gifted and trained lay person may, with the permission of the Presbytery, conduct the Sacraments of Baptism and/or The Lord's Supper.

Such authority, once granted, will apply only to the specific pastoral circumstances referred to in the letters of application and is not a general approval to conduct the sacraments in any other context. Lay persons so authorized to preside in particular circumstances will be accountable to and under the discipline of the Presbytery. Authority to preside, when granted, is for 12 months with the opportunity available for annual extension if warranted.

### THE APPLICATION PROCESS:

It will be the Church Council that initiates an application for one of their congregation to be considered for this purpose.

The Church Council, having considered the need for approval to be sought in a given ministry context, writes to the PRC chair outlining the following:

- The name, address and contact details of the applicant.
- The current 'standing' the applicant has within the life of the congregation.
- Details of the ministry context for which approval is sought.

A letter from the applicant should accompany the above, indicating the 'call' to this ministry and providing:

- Advice concerning any theological studies the applicant has undertaken / is undertaking to date. Note under normal circumstances, the Pilgrim Learning Centre course on Lay Presidency is the minimum academic unit requiring completion either prior to or during the first year of approval.

The PRC chair or the delegated person will then consider the application\*, seek to initiate a discussion with the applicant and Church Council personnel if deemed necessary, and will then either:

- Take the application to the next meeting of the PRC for consideration and subsequent decision.

Once a decision has been reached the PRC Secretary will formally advise each of the Church Council, and the applicant.

\*In its consideration the PRC, or its delegated personnel, has the responsibility to ensure that the Assembly Guidelines have been met.

Note: The PRC will facilitate adequate supervision, ensure annual approval is considered at the second meeting of each year, and keep a roll of those approved.



## **GLOSSARY OF TERMS**

**Ex-officio** – term used to denote a person who, by virtue of their designated office, is considered in every respect, including the capacity to vote if needed, to be a member of the particular committee or meeting, but who is not expected to necessarily be present at any meeting.

**Executive** – A small committee comprising the Chairperson, Presbytery Minister, Secretary, and Treasurer.

**Minister** – refers to Candidates, Community Ministers, Deacons, Deaconesses, Interns, Lay Pastors, Ministers of the Word, Pastors, Youth Workers and Ministers from another denomination serving in an approved placement (Reg 2.7.22).